UAnnounce is the online home for memos distributed by and to members of the University of Arizona community. Memos are categorized into one of two types:

**All-UA** | These memos contain information that is relevant to all or most of the University community and pertain to the operations of the institution.

**Campus Notes** | These memos contain University-related announcements that may be of interest to some members of the campus community and may or may not pertain to the operations of the institution. These memos would include appointments, job postings, retirements, new programs or services, etc. Announcements about specific events such as lectures and talks should be submitted to the University's [online calendar][1].

To submit a memo, go to the main [UAnnounce][2] page and click on the "submit memo" button. All memos that are published on [UA@Work][3] can be viewed by members of the public and are archived and searchable.

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[1] https://uanews.arizona.edu/calendar