New Incident Reporting Feature in UAccess Employee

To::
All UA
Names and titles:
University Information Technology Services

Date::
February 22, 2016

A new Health and Safety module in UAccess Employee will be available on Feb. 29. University Information Technology Services [1] (UITS), working in partnership with the Department of Risk Management Services [2] (RMS), will launch the new Health and Safety module to replace Risk Management’s current WebConnect online reporting tool. Supervisors and Risk Management will now have the authorization to report workplace injuries through the UAccess system.

Action Required: As of Feb. 29, please use the Health and Safety module in UAccess Employee (Main Menu> Workforce Monitoring> Health and Safety> Obtain Incident Information) to report workplace injuries at the University of Arizona.

Benefits:

- Single sign-on: Current UAccess time approvers will be able to log-in to UAccess Employee with their UA NetID to access the new Health and Safety module and submit an incident report for their employees. Previously supervisors had to contact RMS for password reset or logon information.
- Automated notifications: When a new incident has been submitted, RMS will be notified via an automated email to expedite the reporting process.
- Automated reporting: The new Health and Safety module will generate a mandated report to the State of Arizona to ensure more accurate and timely reporting, eliminating manual data entry for incident reporting.

Resources:

- Training and documentation materials will be available upon launch.

For more information go to: http://risk.arizona.edu/report-injury [4].

Source URL: https://uaatwork.arizona.edu/uannounce/new-incident-reporting-feature-uaccess-employee

Links: