No Mail Delivery Schedule During University Closure

To::
UA Campus
Names and titles:
University Postal Services

Date::
December 7, 2018

The University Closure will begin on Wednesday, December 26, 2018, and continue through Monday, December 31, 2018.

During the closure period there will be no mail delivery to the MAIN CAMPUS. However, University Postal Services will continue to sort incoming mail from the U.S. Postal Service. Departments wishing to pick up their mail during the closure dates of December 26, 27, 28 and 31 must notify University Postal Services by email of their intention to do so. Notification must be received no later than 12:00 p.m. on Monday, December 17, 2018. Please send email notification to: vflores34@email.arizona.edu [1].

University Postal Services is located at 3740 E. 34th St.

During the closure the following instructions apply:

- Mail must be picked up no later than 9:00 a.m.
- Personnel picking up mail will be required to show University ID.
- Personnel picking up mail must take all mail for the department (no individual caller service).
- There will be no inter-campus or outbound mail processing.
- Mail received during the closure will be delivered when regular mail processing resumes on Wednesday, January 2, 2019.

If you have questions regarding mail delivery, please contact University Postal Services at 621-7939.

https://uaatwork.arizona.edu/sites/default/files/Postal_Services-University_Closure_2018.pdf

Source URL: https://uaatwork.arizona.edu/uannounce/no-mail-delivery-schedule-during-university-closure

Links
[1] mailto:vflores34@email.arizona.edu