Open Enrollment Has Begun

To::
All Benefits-Eligible Employees
Names and titles:
Division of Human Resources
Date::
October 30, 2023

Benefits open enrollment has officially begun and ends Friday, Nov. 17. Visit the benefits open enrollment page for all information and instructions.

Here are some ways to ensure you make the most of this open enrollment period.

Ask Yourself These 4 Questions

- Did you – or will you – get married, gain a partner, have a child or experience any other changes in your family? Consider adding short-term disability coverage or supplemental life insurance for added financial security.
- Are you expecting major medical procedures or purchases in 2024? The cost of surgery, braces for a teenager, dental work and more can be offset with an FSA or HSA. (Tip: Learn more about how Flexible Spending Accounts can help boost annual take-home pay in this FSA flyer.)
- What upcoming life milestones might help determine your optimal benefits? Age of dependents, upcoming retirements, changes to family income, school expenses and more might make a big difference in which benefits are right for you.
- In what state do you live and work? Insurance carrier provider networks differ outside the state of Arizona. Make sure to verify the network where you are.

Don’t Forget to Double-Check!

While you are in UAccess to review your benefits, take a few moments to check other personal UAccess settings as well:

- W-4 (tax withholding) settings (Payroll & Compensation tile > W-4 Tax Forms)
- Current home address (Personal Information tile > Home and Mailing Address)
- Emergency contacts (Personal Information tile > Emergency Contacts)
- Electronic receipt of your 1095-C (Employee Benefits tile > Affordable Care Act > 1095-C Consent)

Tip: Instructions for adjusting payroll settings like the ones listed above can be found in the short, 15-minute Payroll and Compensation Tools Training in EDGE Learning.

Please note: No action is required during this year’s benefits open enrollment unless you want to change your benefits or contribute to a flexible spending account in 2024.