Project Management Certificate Program

Date::
September 20, 2013

Project Management Certificate Program ? LIVE

- **Estimated time:** 35 hours
- **Prerequisites:** See prerequisites for Exam
- **Tuition:** $3,155 (Includes PMP course, PMP Exam Prep Course and PMP Exam Voucher)

Project Management Certificate Program

No matter what field you’re in, whether you're a manager wanting to find ways to do more with less or someone embarking on a new career path, UA Outreach College (UAOC) Professional Development can help you achieve your goals. UAOC has developed a Project Management Certification Program suitable for companies of all sizes and covering topics such as Project Management Concepts, Introduction to Project Management and Project Initiation, Planning Projects Schedules and Budgets, Project Execution and Monitoring and Controlling & Outsourcing and International Projects, Oversight and Agile Project Management, Closing Projects, Leadership and Managing Teams, Final Project.

<table>
<thead>
<tr>
<th>The following 8 classes <strong>must</strong> be taken together in order to earn the Project Management Professional Certificate</th>
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<tbody>
<tr>
<td>Project Management Concepts</td>
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<tr>
<td>Introduction to Project Management and Project Initiation</td>
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<tr>
<td>Planning Projects - Schedules and Budgets</td>
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<td>Projects Execution and Monitoring and Controlling</td>
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<td>Outsourcing and International Projects</td>
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<td>Oversight and Agile Project Management</td>
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Approximate time to complete the Project Management Certificate Program is 1 month.

**Project Management Concepts**

The first class in the certificate series ? Project Management Concepts ? is the only class that may be taken separately. The rest must be taken as part of the Project Management Certificate Program.

Total cost $275. Textbook is optional and an additional charge $80.

This course covers essential concepts in effectively and efficiently managing an organization?s projects, including the fundamental tools and techniques used by most project managers. This course is appropriate for individuals with some experience in the field of Project Management as well as for those new to the concepts, terminology and practices of real-life project implementation.

**Project Management Professional (PMP®) Exam Preparation:** The Project Management Professional (PMP®) credential is the most important industry-recognized certification for project managers. CCPE offers a PMP preparation class which provides students with the training and support needed to take the PMP exam.

This is a two-day class which is taught in a classroom setting, and assumes a prior understanding of the *Guide to the Project Management Body of Knowledge (PMBOK®)*. A variety of learning tools ? which includes practice questions, exam prep study guides, concept reviews, reference charts ? is used to prepare students for the exam.

People attending this class should have completed the UA Project Management certificate course or have equivalent experience or coursework.
Week One

8:30 a.m.-4:30 p.m. (Saturday) Project Management Concepts

5-9 p.m. (Monday) Introduction to Project Management & Project Initiation

5-9 p.m. (Wednesday) Planning Projects ? Schedules and Budget

Week Two

5-9 p.m. (Monday) Project Execution and Monitoring and Controlling

5-9 p.m. (Wednesday) Outsourcing and International Projects (J. Hippensteel)

Week Three

5-9 p.m. (Monday) Oversight and Agile Project Management (J. Hippensteel)

5-9 p.m. (Wednesday) Closing Projects, Leadership and Managing Teams

9 a.m.-1 p.m. (Saturday) Final Project

Project Management Concepts

This course covers essential concepts in effectively and efficiently managing an organization's projects, including the fundamental tools and techniques used by most project managers. This course is appropriate for individuals with some experience in the field of Project Management as well as for those new to the concepts, terminology and practices of real-life project implementation.

Introduction to Project Management and Project Initiation

One of the challenges for a project manager is preventing a project from getting out of scope. Scope management involves ensuring that a project includes all ? and only ? the work required for successful completion of a job. Topics covered in this course include project selection methods, project charter, scope management plans, change control, scope definition and decomposition, corrective action, constraints and scope verification.

Planning Projects ? Schedules and Budgets

This course covers schedule development, duration estimates, critical path, milestones, resource leveling, and techniques for dealing with scheduling problems. Project time management is a core competency for project planning as well as for project execution and control.

Projects Execution and Monitoring and Controlling

Project Cost Management includes the processes involved in planning, estimating, budgeting, and controlling costs to complete a project within an approved budget. It is an important
course for individuals who have experience in the field of Project Management, as well as individuals new to Project Management interested in learning about estimating techniques and the principles of project cost controls and management.

Outsourcing and International Projects

This course teaches the basics of quality management and covers the tools and techniques used to integrate processes that measure project performance as it moves from initiation to completion. Tools such as change management, configuration management, earned value, and project management information systems will be explored.

Oversight and Agile Project Management

This course examines the tools needed for the generation, collection, distribution, storage, retrieval, and disposition of project information. The course also incorporates a real-life case study that students working in teams will use to develop solutions.

Closing Projects, Leadership and Managing Teams

Project processes to purchase or acquire products, services or results based on work performed outside the project team will be covered. Also discussed will be contract management and change control processes to administer contracts or purchase orders issued by authorized project team members. Processes include planning purchases and acquisitions, contracting, requesting seller responses, selection, administration and closure.

The objective of risk management is to maximize the results of positive events and minimize the impact of adverse events. This class focuses on risk management within the project management framework and is well suited to both people with risk management experience as well as those interested in an introduction to basic principles.

Final Project

Projects are defined beyond standards, processes, and techniques. Experienced project managers use best practices and the school of hard knocks to shape the successful outcome of a project. Using case studies and real-world experiences, this course builds upon previous project management courses (project concepts, scope, time, cost, risk, quality, team management, communication, and integration) to culminate in a project simulation, presentation, and solicited peer feedback.

Project Management Professional (PMP®) Exam Preparation

If you are seeking an official PMP Certification, CCPE also offers a PMP Exam Preparation course. In this class, the focus is not on teaching new material, but on review and practice for writing the actual PMP exam.

This course runs two full days on Saturday's following the Project Management Certification Program course.

Instructors

Jane Hunter received her Ph.D. from the University of Arizona Center for the Study of Higher Education. She holds an M.S. degree in Engineering Management and a B.S. degree in
Mechanical Engineering. She worked in industry for many years as an engineer, engineering manager, technical sales professional and director of IT. She currently is the Associate Director of the Engineering Management Program at the University of Arizona where she teaches both undergraduate and graduate level courses. She is the lead instructor for Introduction to Engineering, coordinates the development and implementation of college-wide distance education courses and teaches in the Senior Capstone Design program. She is a PMI-certified Project Management Professional (PMP) and teaches the Project Management Certificate Program through the UA Outreach College. She is the Southwest Regional Director for the American Society of Engineering Management (ASEM) and the Faculty Advisor for the Student Chapter of ASEM at the University of Arizona.

Isaiah K Adonu, PMP

Isaiah Adonu is a certified Project Management Professional (PMP) with over 15 year’s experience in both the business and technical components of successful project delivery and product development. He has significant experience in engineering actionable process improvements and managing remote teams. Isaiah has managed projects in various multinational corporations both in the United States and Europe. He has a proven track record of successfully managing projects of various complexities and he has developed as well as delivered training programs to project managers at fortune 500 companies. Isaiah has been teaching the PMP prep class at the U of A Outreach College since 2008.

For the past eight years at Wells Fargo, N.A., Isaiah has successfully led various projects and initiatives within the Technology and Operations Group (TOG), including the integration of the Program Management Offices of Wells Fargo and Wachovia after the merger in 2009.

Isaiah served on the board of the Project Management Institute (PMI) Tucson Chapter for three years and contributed to the development of the PMI Practice Standard for Scheduling (published by the PMI). In addition to the PMP, he is also certified in the Information Technology Infrastructure Library (ITIL).

Click here [1] for more information about the Project Management Certificate Program.

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Links:
[1] https://ce.arizona.edu/business-and-professional