The purpose of the Conflict of Interest statutes is to remove or limit the possibility of personal influence that might bear upon a University employee’s decision in his or her capacity as a public employee. Accordingly, the Arizona Revised Statute (A.R.S. 38-501 et seq.) requires an employee who has, or whose relative has a substantial interest in any contract, sale, purchase, or service by or to the Board of Regents or the universities, as well as in any decision, to disclose said interest in the official records of the Board. Such disclosures for University employees and their relatives are submitted through the Procurement and Contracting Services (PACS) office for review and conflict determination.

If such an interest exists, the employee shall refrain from participating in the decision, contract, sale, or purchase in any manner.

Conflicts of interest can arise naturally from an individual's engagement with the world outside the University, and the mere existence of a conflict of interest does not necessarily imply wrong doing on anyone's part. When conflicts of interest do arise, however, they must be recognized, disclosed and either eliminated or properly managed.

Please refer to University Purchasing Policy #1.4 – Conflict of Interest, for more detailed information and the procedures for disclosing a substantial interest.

http://www.pacs.arizona.edu/manual_page01#Conflict

Please note that completion of the PACS conflict of interest disclosure does not take the place of any additional disclosure requirements to comply with other Federal, State or University conflict of interest requirements. For information regarding additional disclosure requirements please visit the University Conflict of Interest Office website at http://www.orcr.arizona.edu/coi.

*There is no need to submit a disclosure form if no conflicts exist.*