Position Title: Graduate Assistant for Intergroup Dialogue  
Location: The Department of Residence Life  
Position Type: Graduate Assistantship

POSITION SUMMARY:
The Graduate Assistant for Intergroup Dialogue is a member of the Residential Education team, and plays an important role in the UA’s collaborative approach to social justice education and identity awareness programming. Intergroup Dialogue (IGD) is a credit bearing course that helps help participants dialogue across difference, understand systems of privilege and oppression, and build alliances. At UA, the IGD program is jointly run through Residence Life and the Dean of Students Office. IGD sections are facilitated by undergraduate students, who take a facilitation training course in the fall semester. In the spring semester, facilitators are paired and facilitate an IGD for up to 15 student participants who receive course credit. The facilitator pair then meets weekly with staff from the IGD leadership team to review the IGD curriculum, discuss group dynamics, and prepare for upcoming dialogues.

In addition to supporting the campus wide IGD program, the Graduate Assistant for Intergroup Dialogue will work to develop an IGD program for Residence Life staff, as well as work on other social justice education initiatives for the department. This individual will serve as a member of the Residential Education team, and report to the Residence Life Coordinator of Social Justice Education.

This is a 10 month, 20 hour a week contract, with regular evening and weekend commitments. In addition to salary of $13,450.50, the position provides student health insurance, out of state tuition waiver and tuition remission, University Bookstore discount and $500 professional development allowance.

Start Date is Monday July 15, and will include 2-3 weeks of Residential Education staff training. End date is May 15, 2014.

DUTIES AND RESPONSIBILITIES:
• Support the coordination and supervision of the campus-wide Intergroup Dialogue Program with staff from the Dean of Students office.
  o Serve as a co-instructor of the IGD training course for fall 2013.
  o Help market, recruit, and interview IGD participants for the spring 2014 IGD sections.
  o Meet weekly with 1-2 IGD section facilitator pairs to review the IGD curriculum, discuss group dynamics, and support the dialogue facilitators. Responsible for managing the online course system and upload required readings, journal prompts, submit final grades to the registrar, etc.
• Work to research, benchmark, and develop an Intergroup Dialogue training or class model specifically for Residence Life student leaders
• Serve as an active member of the Residential Education Social Justice Committee.
• Attend regular meetings with the Coordinator of Social Justice Education, the IGD leadership team, and Residential Education team meetings.
• Participate in scheduled departmental trainings and professional development opportunities.
• Perform related duties as assigned or required to meet Residence Life and University goals and objectives.
• Create an environment where all students, regardless of their social group membership can learn and be engaged in the life of the institution.
• Demonstrate a commitment to growing and challenging one’s self in all areas of diversity and social justice.

The University of Arizona is an EEO/AA - M/W/D/V Employer
MINIMUM QUALIFICATIONS:
- Bachelor’s Degree.
- Enrollment in a UA graduate program during 2013-2014, with a minimum of 6 graduate level units maintained each semester.
- Must be available the entire academic year.
- Experience working with students in an educational setting.
- Experience facilitating workshops and/or teaching classes.
- Demonstrated on-going commitment and ability to create inclusive communities that are socially just and sensitive to diverse populations.
- Experience working with culturally diverse populations.
- Ability to participate as a positive team player.
- Strong organizational, communication, and leadership skills.

PREFERRED QUALIFICATIONS:
- Experience working in Residence Life, and/or living in campus residential communities.
- Experience with social justice or intergroup dialogue programs.

MATERIALS AND EQUIPMENT DIRECTLY USED:
- Microsoft Word, Excel, and PowerPoint software
- Copy machine
- Fax machine
- Position may require driving University vehicles and/or golf carts.

SUPPLEMENTAL REQUIREMENTS:
- Residence Life is a security sensitive department and this position requires a finger-print criminal background check
- Motor Vehicle Division check

HOW TO APPLY:
Either via email (preferred) or hard copy, please submit -
1) Letter of interest that addresses:
   a. How your skill sets would be a good fit for the description.
   b. Why you feel social justice education and programs such as Intergroup Dialogue are beneficial to college students, particularly Residence Life student staff.
   c. Additional information you feel is important.
2) Resume.
3) Names and contact information of 3 references – at least one must have been a direct supervisor.
4) Your fall 2013 semester schedule.

Send to:
Hannah Lozon
Coordinator of Social Justice Education, Residence Life
socialjustice@life.arizona.edu

OR

El Portal, Office #216
501 N. Highland Avenue, PO BOX 210182
Tucson, AZ 85721-0182
APPLICATION DEADLINE: Thursday June 6, 2013. Please contact the Coordinator of Social Justice Education at socialjustice@life.arizona.edu or (520) 626-4855 with any questions.